

# HTC ELIGIBILITY/CERTIFICATION FORMS SUMMARY

Below is a list of tax credit eligibility and/or certification forms. Forms identified as "restrictive" are MHC generated forms that may not be altered and/or modified without written prior consent from the Corporation. Elective forms are sample forms and developments may use alternate forms as long as the same questions on the elective forms are on the development's forms. All applicable forms should be utilized as it applies to each household's situation and maintained in each household's file.

FORM		Restrictive	Elective
1	Affidavit of Marital Status <small>Rev. 04/2022</small>		X
2	Certification of Tip Income <small>Rev. 12/2016</small>		X
3	Certification of Zero Income <small>Rev. 09/2000</small>		X
4	Child Support Affidavit <small>Rev. 3/2019</small>	X	
5	Clarification Memo <small>Rev. 01/2011</small>		X
6	Demographic Profile Reporting Form <small>Rev. 10/2015</small>		X
7	Documentation of Telephone Verification <small>Rev. 12/2008</small>		X
8	Documentation of Unit Transfer <small>Rev 02/2011</small>	X	
9	Eligibility Application <small>Rev 03/2022</small>		X
10	Employment Verification <small>Rev 03/2017</small>	X	
11	Initial Lease Agreement ( <i>sample not provided</i> )		X
13	Live-in Aide Housing Agreement <small>Rev 01/2004</small>	X	
14	Live-in Aide/ Disability Verification <small>Rev. 02/2010</small>	X	
15	Non-Custodial Child Residency Affidavit <small>Rev. 03/2019</small>	X	
16	Non-Employment Affidavit <small>Rev. 04/2022</small>	X	
17	Notification/ Election of Optional Services <small>Rev. 12/2008</small>	X	
18	Picture I.D. and/or Birth Certificate, Social Security Cards ( <i>sample not provided</i> )	X	
19	ORA Lease Addendum <small>Rev. 06/2017</small>		X
20	Self-Certification of Unborn Child/Adoption/Custody <small>Rev. 01/2004</small>		X
21	Self-Employment Affidavit <small>Rev. 03/2018</small>	X	
22	Student and Rent Declaration <small>Rev. 03/2022</small>	X	
23	Student Status and Financial Aid Verification <small>Rev. 01/2018</small>	X	
24	Student Status Certification <small>Rev. 12/2009</small>	X	
25	Tenant Income Certification Form (MHC) <small>Rev. 03/2019</small>	X	
26	Tenant Release and Consent Form <small>Rev. 12/2008</small>		X
27	Under \$5,000 Asset Certification <small>Rev. 03/2019</small>	X	
28	Verification of Public Assistance <small>Rev. 04/2010</small>		X
29	Verification of Regular Contribution <small>Rev. 02/2011</small>		X